

Document checklist

Check the contents in the envelope before sealing it and add a check mark to the following items

Those with the status of residence of "Student" or Dependent"

- Copy of the passport (bio page)**
- Copy of the residence card (both sides)**

Those with the status of residence of "Temporary Visitor)

- Copy of the passport (bio page, page with the seal of verification for "Temporary Visitor")**

The following are common to those with the status of residence of "Student", "Dependent" or "Temporary Visitor"

- Application for permission to change the status of residence (four pages, one form to be prepared by the applicant, etc., two to four forms to be prepared by the applicant, etc., and Form U (Other))**
 - Have you attached a facial photo?
 - Have you checked that there are no omissions?
 - Have you added your signature and the date at the end of the application (page 4)?
- Have you added proof that there is a rational reason for why you cannot return to your home country?**
- This paper (document checklist)**
 - Did you add a check mark in the box below indicating you wish to work (part-time)?
 - Did you write the name and address for the addressee in the bottom right corner of the envelope?

The following are common to those with the status of residence of "Student" and "Temporary Visitor"

- Copy of the certificate indicating graduation from or completion of the educational institution on or after January 1, 2020**

Note. Family members of students do not need to submit this.

- Do you wish to work (part-time)?**
 - Yes
 - No

Note. If there are any documents required for the application which are missing, the application documents will not be accepted and will be sent back.

Note. The Immigration Services Agency and the regional immigration offices are not liable for any loss or damage in the process of posting the application documents.

* This envelope is necessary for guidance to be sent by the Immigration Services Agency so please fill in the information carefully.

(Contact telephone no.)

(Address)

Postal code -

Tokyo
Prefecture

City
Ward
Town
Village

Mr. / Mrs./ Ms